

**DEPARTURE BRIEFING**

1. ATIS
2. ATC Route clearance
3. Runway in use
4. Instrument departure route (SID)
5. Contingency procedure
6. Cleared altitude, transition altitude
7. NAV set (NAV1/2, DME, ADF, GPS, Squawk) +ident.
8. COM frequency after T/O

**T/O BRIEFING**

1. Rotation speed 80 KIAS, initial climb speed 90 KIAS
2. In case of engine failure **or any malfunction** below 80 KIAS  
both throttles *PROMTLY* idle, brakes
3. In case of engine failure above 80 KIAS  
–gear still down and sufficient RWY remaining  
pitch down, land straight ahead, brakes  
–gear up or insufficient RWY remaining

<b>POWER</b>	both power levers - full power (max 5 min)
<b>PERFORMANCE</b>	85 KIAS, gear up, flaps up
<b>ANALYSIS</b>	identify and verify inoperative engine
<b>ACTION</b>	inoperative engine - engine master off

VMC: Visual RH/LH circling RWYxx

IMC: safe altitude and request line up for SE ILS App RWYxx

**HOLDING BRIEFING**

1. Holding at [Nav aid/fix] with R/L Turns
2. Entry procedure
3. Inbound track
4. Outbound track
5. Abeam QDR, gate QDR, checkheading
6. Outbound time or distance
7. Set inbound track to NAV1 (+identify FRQ)
8. Check wind correction
9. Check minimum holding altitude (MHA)
10. Holding power (50%)

**APPROACH BRIEFING**

1. ATIS
2. Clearance limit
3. Type of approach + runway for landing (circle to land)
4. Minimum sector altitudes (25 NM around Nav aid)
5. Final approach track, final approach starts at .....
6. Altitudes (initial app, intermediate app, outer marker, DA/MDA)
7. Approach termination, MAPt at .....
8. Missed approach procedure
9. NAV set (NAV1/2, MKR, DME, ADF, GPS) + ident.
10. Configuration on final

IMC:

1000 ft AAL fully established + final approach configuration (~at OM)

VMC:

500 ft AAL fully established + final approach configuration

**OUTERMARKER / BEACON CHECK**

- |   |  |
|---|--|
| T | Time                                     |
| A | Altitude/QNH                             |
| M | Minimum (DA, MDA)                        |
| A | Approach speed vs. Power / Configuration |